



<b>MAV Office Use:</b> Drivers: Price: Payment Method: Equipment List:
--

## Customer Booking Form

We ask that all potential customers fill out this form in order that we can quote as correctly as possible for your job. Please note that if you can provide us with as much information as possible we will be more able to provide accurate advice on the amount of men you need and the cost of the job.

<b>Customer/Business Name</b>	
<b>Phone Numbers</b>	
<b>Date(s) needed</b>	
<b>Desired driver arrival time</b>	
<b>Address starting from</b>	
<b>What floor are goods being loaded from?</b> If not ground, is there a lift?	
<b>A double parking space needs to be available outside starting location on move date!</b> If there are any problems with this please contact our office	
<b>Basic Inventory</b> eg how many boxes, any sofas, wardrobes etc. Please note that any major variation from the items listed may mean that the van provided is not large enough – therefore two journeys may be necessary. It is the customer’s responsibility to pack up all fragile goods carefully. Please use a separate sheet if needed.	
<b>Do you require a packing service?</b> We can provide a team of packers to pack up prior to your move date.	
<b>Do you require packaging materials?</b> We can deliver these prior to the start of the job from boxes, bubble wrap through to wardrobe boxes.	
<b>Number of men requested</b> Will you be assisting with loading and unloading?	
<b>Do you require storage of any items from the move?</b>	



<b>Date and time delivering items</b>	
<b>Address delivering to</b>	
<b>What floor are the goods being delivered to?</b> If not ground, is there a lift?	
<b>A double parking space needs to be available outside arrival location on move date!</b> If there are any problems with this please contact our office on 0845 170 0660 or email sales@manandvans.com	

<b>Summary Details</b>	
<b>Payment Method</b> Customers can pay for our services in advance or by card or cash at the end of a job. We cannot provide any form of credit to customers.	
<b>Where did you hear about us?</b> (Google, yahoo, Word of Mouth, other)	
<b>Do you have any specific requests?</b> Please let us know any specific requests beforehand such as unusual furniture such as pianos etc.	
<b>Do you have any valuable items?</b> Please note any items over the value of £1000 beforehand as we need to discuss insurance prior to your job.	
<b>Does all furniture fit through front doors?</b> If you require us to move furniture through windows we require details beforehand so we can send the correct equipment.	
<b>If there are any further details you need us to know regarding your move – please note below</b>	
<b>Please note that Man and Vans have full public and transit liability for our removals service - for full details please contact us directly and we can give you specific terms and conditions and excess values. Many customers will be covered under their own household or business insurance – please check this directly with your insurer.</b>	
<b>By submitting this form, you accept Man &amp; Vans Ltd terms and conditions</b> These can be viewed in full at <a href="http://www.manandvans.com/terms-and-conditions/">www.manandvans.com/terms-and-conditions/</a>	